

Wellness Wednesday's

PLEASE CIRCLE APPLICABLE COVID-19 PROTECTION FRAMEWORK OPTION:

MY VACCINE PASS REQUIRED

MY VACCINE PASS NOT REQUIRED

Wellness Date :

No. of Guests :

Name of Group :

Contact Person :

Email :

Contact Number :

Billing Instructions :

Up to 40 guests - \$55

40 and over guests - \$POA

SESSION ONE :

10am to 1pm

Arrival food & drink (tea/coffee/tasty treats)
Play the game – Scavenger Hunt – Garden and or Homestead
Come together – working lunch (wraps, fruit platter)

SESSION TWO

1pm to 4pm

Arrival food & drink (tea/coffee/tasty treats)
Play the game – Scavenger Hunt – Garden and or Homestead
Come together – beer & platters

Dietary Requirements :
(additional \$3pp)

GLUTEN FREE

DAIRY FREE

VEGETARIAN

Other Requirements :

I / We (please print name) agree to the attached Terms and Conditions of Hire.

Signature

Date

To confirm your booking, please complete and return this booking form with full payment :

Email: info@woodlands.co.nz

Pay online to: **Gordonton Woodlands Trust – 02-0316-0319608-00**

WOODLANDS ESTATE VENUE HIRE TERMS & CONDITIONS

CATERING incl. BEVERAGES

- Catering is provided by Woodlands contracted caterers or Woodlands Garden Grove Cafe.
- Confirmation of guest numbers is required at least 48 hours prior to booking. No refunds are given for a reduction in numbers following confirmation.
- Due to strict food & beverage licensing rules, guests are not permitted to bring and/or remove any food or beverage to or from Woodlands.

GENERAL

- Bookings made on Public Holidays will incur additional costs. (New Year's Eve is considered a Public Holiday.)
- In the event of damages caused by the client and/or the client's guests, the client assumes full responsibility. The client agrees to work with Woodlands to make any payment required.
- Smoking is not permitted in any buildings or gardens. Sand buckets are provided in the car parks.
- Woodlands accepts no responsibility for any items left or lost by the client, guests, or subcontractors. Please discuss with Woodland's event co-ordinator if any property is to be left overnight, this must be collected between 9 and 10am the following day.
- The hirer agrees to abide by local council noise restriction rules.
- Due to surrounding farmland, the release of balloons and lanterns is prohibited unless retrievable.
- Woodlands Estate is classified as a public reserve. Though every consideration will be given to bookings, the gardens remain open to the public during opening hours.
- Woodlands take no responsibility for the non-availability of the venue due to circumstances beyond its control. No compensation will be applicable.
- Woodlands Homestead is extensively decorated for Christmas from November to early January each year.

POSTPONEMENT OR CANCELLATION

Postponement

- Postponements must be received in writing.
- The new dates must be within 12 months.
 - The new date will be for a mutually agreeable date, with Saturdays by negotiation only.
 - The venue hire cost may change depending on the new date.

Cancellation

- Cancellations must be received in writing; no refund of venue hire is available on cancellation.
 - If cancellation is received 1 week prior, the hirer is liable for any additional costs that may have been incurred by the venue.
- Where a national pandemic occurs where the government places our region under strict lockdown protocols, any venue hire paid outside the deposit can be refundable.