# Catering Information

# Menu Design Service

Our experienced function coordinators and executive chefs are most happy to spend time to design, with your thoughts in mind, a menu to suit your budget & timeline, be it a plated menu, delicious buffet, or a menu designed just for you. Sample menus are examples of recently enjoyed catering – all able to be personalised to suit your culture, theme or event style. Host Responsibility will be considered in all menu design.

## **Special Dietary Requirements**

Chefs can create gluten free, vegetarian, vegan & allergy sensitive menus to cover your guests – we have a charge of \$4.00+ gst per course and guest to help cover the separate prep time and specialty ingredients.

## Crockery, Cutlery, Glassware etc

Hireage of crockery, cutlery, glassware and linen is additional along with equipment required to support that at the venue. Once an initial discussion has been held around your menu preference and beverage service details we can provide an estimation of costs. Some serveware, equipment & linen is covered by our menu costs.

## Delivery & Transportation Fees

On occasion delivery/transportation fees may be applied. We have a charge of \$25.00+gst for inner city travel, \$35.00+gst for the greater Hamilton area or \$1+gst per KM outside of Hamilton. We also reserve the right to pass on any transportation fees incurred from hireage companies.



## Catering staff

Our talented team of waiters and bar staff are charged by the hour; and will take of your guests from the beginning of your event till the end. Length of time needed & number of wait staff will depend on your timeline and number of guests — hourly rate per hour is \$27.00+gst per waitstaff and \$32+gst per manager. We will estimate this initially & update you throughout the planning for your pre-event invoice.

### Beverage options

Kerr & Ladbrook has an endorsed caterer's license enabling us to offer full alcoholic and non-alcoholic beverages for your guests. We look forward to discussing this aspect with you further.

### Confirmation of Numbers & Function Payment

It is our practice to pre-invoice for all known costs for payment prior to your event. Therefore, final guest numbers are required 14 days prior, no decreases will be accepted after this time. Any remaining balance of account will be invoiced the following week for payment/refund.

All prices are GST exclusive except for our beverage lists and valid July 2022 -June 2023. Menu and beverage details and/or pricing is subjected to change without notice.

### Public Holidays & Monday-ized dates

Should you choose a Public Holiday or a day which is 'Monday-ized' for your event, an additional 20% charge to your catering account will apply. This is non-negotiable, as this helps cover the public holiday staff wage and all the preparation from early in the morning, during the service and unpacking after your event.

We look forward to helping you plan a memorable event with Kerr & Ladbrook Catering.

PH: 07 838 9338 E: info@kerrandladbrook.co.nz Website: www.kerrandladbrook.co.nz

Kerr & Ladbrook

CATERING BY DESIGN